

How to Link Your Account to Another Email Address, LinkedIn, Facebook, or Google

Linking accounts merges your MyCreds[™] account and allows you to access all your documents in one place with one login to the linked accounts.

This is especially helpful when using an organizational email or education provider login (also known as single sign-on) that may expire post-graduation.

Go to learner.mycreds.ca

01 Go to "Account settings"

To link an email-based account, click on the drop-down menu beside your name, choose Account Settings.

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	Documents					1	7	Account Account	settings
	Currently signed in as: .	Only documents issued to er email address and/or Organization sign in, you must sig ocument with a third party, click the SHARE button.	are vis m in to those accounts sep	ble here (<u>Learn mo</u> arately. To merge r	<u>pre</u>). multiple MyCre	ds [™] accounts, use	the Link Account fe	Help at Sign out	
	Q Filter	X						SHARE SEL	ECTED
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02 Click "Link another email"

On the Account Settings page, scroll down to the Email accounts section and click the Link Another Email button

Cookies			MANAGE COOKIES
Our site uses cookies to enable you to use our service and to analy	yse how our site is performing to improve your online experience	е.	
Email accounts			
You can sign in to your $MyCreds^TMaccount$ using any of the follow	wing email addresses, provided that they have been verific. The	same MyCreds TM password can be used with each email.	
Q Filter emails	<u>×</u>	+ LINK ANOTHER EMAIL 0 CH	NGE EMAIL PASSWORD
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Showing all of 1 email addresses.			
Education provider accounts			
			GP LINK ACCOUNT
Account		Actions	
	You have not linked any educa	ition providers	
No education providers to show.			

03 Add your personal email address

In the pop-up page, enter the email address you wish to add as an alternate login option. Click the blue add button.

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Email accounts	
You can sign in to your MyCreds TM account using any of t	e following email addresses, provided that they have been verified. The same MyCredi TM password can be used with each email.
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	Please add your personal email here. Many institutions disable email addresses when their students graduate and some of these emails can be reused. ary email cannot be removed.
Showing all of 1 email addresses.	f ^{mal}
Education provider account	
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Account	Actions
	You have not linked any education providers



04 A verification has been sent

An email will be sent to the new email address with a verification code.

MyCreds.ca MesCertif.ca		Documents	& Badges	Profiles	< Sharing	☆ English	 Zoe Citizen
Account settings							
Manage your personal details, communica	don preferences, and the way you identify yourself a	and access the system below	<i>i</i> .				
(i) The email address An email with a verification code	has been linked to yo has been sent to the email address. Please enter th	our account e verification code to validat	e. If not received	l, verify your email	address and click	Resend button.	×
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Cookies						1	MANAGE COOKIES
Our site uses cookies to enable you to use	our service and to analyse how our site is performing to im	prove your online experience.					
Email accounts							

05 Log into your email address

Log into the email account and retrieve the verification code in the email from MyCreds™

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	EST .									
	Hi Zoe,									
	We have received your request to add an email address to your MyCreds.ca MesCertif.ca account. This new email address will allow you to receive documents issued to You will also be able to use this email to sign in w your existing password. To confirm your request, please enter the verification code shown belo in the Account Settings page in the space provided for the Verification code. 941849	ith								
	This code is valid for a short time only. You can have another code sent to you if you do not complete the process in time. Do not forward or give this code to anyone.									
	If you did not make this request or have simply changed your mind, you can ignore this email remove the request for an additional email from the Account Settings page of your MyCreds.ca MesCertif.ca account.	and a	I							



06 Enter the Verification code

Return to your MyCreds[™] account and enter the verification code in the space indicated beside the new email address. Click the Confirm button. The status of the email account will change to Verified.

	rs performing to improve your online experience.		
Email accounts			
You can sign in to your $\ensuremath{MyCreds^{TM}}$ account using any of the following email address of the the second se	esses, provided that they have been verified. The same MyCre	${\rm s}^{\rm TM}$ password can be used with each email.	
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Showing all of 2 email addresses.			
Education provider accounts			
Education provider accounts		GD	LINK ACCOUNT
Account		Actions	
	You have not linked any education provide	2	

07 Email Verified

The new email address is now available as a login option.

Con site uses cookies to enable you to use our service and to	anaryse now our site is performing to improve your online experience.	
Email accounts		
You can sign in to your $MyCreds^TM$ account using any of the f	following email addresses, provided that they have been verified. The same MyCr	eds TM password can be used with each email.
Q Filter emails	×	+ LINK ANOTHER EMAIL
Email account ↓=	Status ↓=	Actions
	Primary	Primary email cannot be removed.
	Verified	
Showing all of 2 email addresses.		
Education provider accounts		
		ep LINK ACCOU
Account		Actions
	You have not linked any education provid	ers
No education providers to show.		



08 Link your social media accounts

If you would like to link your social media accounts (Facebook, LinkedIn, or Google), go to the Account Settings page, scroll down to Social network accounts and click the 'Link' button to link the social network account provider of your preference. For this example, we will link a LinkedIn account. Please note that you can follow the same process for linking your Google or Facebook accounts.

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Showing all of 2 email addresses.		
Education provider accounts		
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	You have not linked any education providers	
No education providers to show.		
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09 Sign in to LinkedIn

If you are not already logged in with LinkedIn, you will be redirected to do so.

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	Welcome Back	
\hookrightarrow	Email or Phone Password Show Cancel Sign in	
	Forgot password? New to LinkedIn? Join now	
Linked 🖥 🖗 20	4 User Agreement Privacy Policy Community Guidelines Cookie Policy Copyright Policy Send Feedbac	Language ✓



10 Link your account

You will be asked to link your LinkedIn account with your user. Click the link button to continue.



11 Your Account has been linked with your user

A successful linking of your LinkedIn account notification will appear.

	MyCreds.ca MesCertif.ca	🖄 Documents 😞 Badges 😩 Profiles ≺ Sharing 🕅 Ka Eng	dish 👻 🕑 Zoe Citizen 🗸
	Account settings Manage your personal details, communication preferences, and the way y	ou identify yourself and access the system below.	TES
\rightarrow	Account has been linked with your user You can now sign in using this account		×
	Personal details		20 EDIT DETAILS
	Name Zoe Citizen		
	Preferred language		
	Your currently selected language is English. Any email notifications sent will be	in your preferred language.	
	You can change your language preference by selecting a different language in t	he available list located in the top header menu.	
	Cookies		MANAGE COOKIES
M	Our site uses cookies to enable you to use our service and to analyse how our	ste is performing to improve your online experience.	
	Email accounts		



12 Click the Verify button

Click the verify button. You will be asked to verify the email associated with your LinkedIn account.

Email accounts		
You can sign in to your MyCreds TM account using any of the following email addres	ses, provided that they have been verified. The same MyCre	ds TM password can be used with each email.
Q Filter emails X		+ LINK ANOTHER EMAIL
Email account 🗍 🚊	Status 🚛	Actions
	Primary	Primary email cannot be removed.
	Verified	☆ MAKE PRIMARY ⑦ REMOVE
.ca	Not verified	
Showing all of 3 email addresses.		·
Education provider accounts		
Education provider accounts		
		E LINKACCOUNT
Account		Actions
	You have not linked any education provide	ers
No education providers to show.		

13 Enter the verification code

Please enter the verification code sent to that email if it is not yet associated with your account. Click confirm to verify your account.

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Showing all of 3 email addresses.	· · · · · · · · · · · · · · · · · · ·		
Education provider accounts			
			69 LINK ACCOUNT
Account		Actions	
	You have not linked any education pro	widers	



14 Your account is Verified

The previous step is important as documents will not be visible when you attempt to sign in with LinkedIn unless this step is complete.

Q Filter emails X		+ LINK ANOTHER EMAIL O CHANGE EMAIL PASSWOR
Email account 1 =	Status	Actions
	Primary	Primary email cannot be removed.
	Verified	
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Showing all of 3 email addresses.		
Education provider accounts		es LINK ACCOUN
Account		Actions
	You have not linked any education provid-	ers.
No education providers to show.		
Social network accounts		

15 Sign in to MyCreds™

Now you will be able to log in with your newly added email address or with one click on the social media network of your preference (Google, Facebook or Linked In icon) on the login page.

STUDENTS GRADUATES PROFESSIONALS Enull MyCreds TM is our Learner User Portal that helps hundreds of thousands of Password	Sign in	
individuals to access and share their digitally certified records online with employers, education providers, governments, and other third parties. MyCreds™ helps learners: • Securely receive digitally certified, official documents online. • Share academic documents with third parties.	⊘ Sign in	
Make it easier for employers and others to verify academic achievements. Learn more about MyCreds™ G G T	n in with your Education Provider Sign in with Google Sign in with Facebook Sign in with LinkedIn	5



16 Access to MyCreds™

Linking email and social network accounts will give you access to your entire MyCreds™ portal and the ability to view and share all your documents.





17 Further questions

Please contact your education provider or the organization that issued your document if you have any further questions.

Please contact your education provider or the organization that issued your document if you have further questions. Learn More About MyCreds[™] mycreds.ca/learners MyCreds.ca MesCertif.ca